**The Great Neck Board of Education**

and the

**Great Neck Teachers Association (GNTA)**

announce the

**2024 Summer Scholarship Program**

*Application Deadline: May 2, 2024*

**Summer Scholarships**

Article 53 of the Board of Education-Great Neck Teachers Association Agreement provides funds for summer scholarships. These scholarships will be available for courses or programs that are subject-matter oriented. Interested teachers must apply for scholarships prior to May 2. Screening of applications will be done by an advisory committee and final selections will be made by May 15.

*Please Note:* Approval from the Summer Scholarship Committee does not mean automatic approval from the Inservice Institute, nor does it mean your course is automatically approved for salary class advancement.

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**2024 Summer Scholarship Program**

**Advisory Committee**

Kim Semder, Chairperson

Eleanor Demarco

Diana Haanraadts

Daniel Issac

**GNTA Executive Board**

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Daniel Isaac, Vice President

Kim Semder, Vice President

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Jessica Kleinhaut, Director

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Cindy Pavlic , Director

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**Summer Scholarship Regulations**

1. Recipients must be members of the GNTA Bargaining Unit with confirmed employment for 2024–2025
2. Scholarships will be awarded for **tuition only** to fund a subject-matter-oriented course, institute, workshop, or seminar. There is no reimbursement for fees or materials.
3. While there are no restrictions on the location of the proposed activity, travel and living expenses will **not** be included.
4. Only **one course** per person will be funded (equivalent to three credits).

5. Priority is given to first-time applicants.

1. Courses cannot be substituted without prior written Committee approval.
2. Administration and DASA courses are **not** funded.
3. Funds are for courses offered during the traditional summer session beginning after May 15th.
4. Please note: according to current tax law, summer scholarships may be taxable income.

10. **Print the Application form (page 4). Complete and sign it. Send the Application form with a photocopy of the course description and tuition costs to:**

Lucy Rodin, Summer Scholarship Program

Great Neck Teachers Association

The Cottage

343 Lakeville Road

Great Neck, NY 11020

1. **Please keep a copy of all submitted documents for your records.**
2. If you have questions, please ask; no exceptions will be made in regards to the application or reimbursement regulations. Contact the Summer Scholarship Committee at [Summerscholarship@greatneck.k12.ny.us](mailto:Summerscholarship@greatneck.k12.ny.us) with your questions.

**Reimbursement Regulations**

At the conclusion of the summer program, scholarship recipients are required to submit:

1. GNPS employee reimbursement claim form.
2. Documentation of course completion, copies are acceptable. Note: if you are applying for salary class advancement, please have an official transcript sent to Human Resources at Phipps. **Neither GNTA nor HR will be able to make copies for you.**
3. Bursar’s paid receipt that SEPARATES TUITION CHARGES FROM ALL OTHER CHARGES, i.e., fees, materials, etc. and must show proof of payment being made. **THE DISTRICT AND GNTA WILL REIMBURSE TUITION CHARGES ONLY.**

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  4.  Statement from the institution of the exact cost of the course. A document that shows “paid” or a zero balance is **not** acceptable.

**You must submit, and label, the above four pieces of documentation no later than October 1, 2024.** Please label and submit all paperwork together. **Any incomplete claim packet WILL BE RETURNED**, thus delaying your reimbursement check. Please keep a copy of all submitted paperwork for your records.

Please submit the complete reimbursement packet either through interoffice mail or US Postal Service to:

Lucy Rodin

The Cottage

343 Lakeville Rd.

Great Neck, NY 11020

PLEASE DO NOT submit for reimbursement through MLP. Summer Scholarship is administered by GNTA and is separate from MLP.

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**2024 Summer Scholarship Application**

Name

School Grade/Subject Area Phone (ext.)

Position (check one): \_\_\_\_\_\_\_ Full-time Teacher \_\_\_\_\_\_\_ Part-time/Hourly Teacher \_\_\_\_\_\_\_ Nurse

Home Address Phone

**IMPORTANT:** A photocopy of the course (workshop, etc.) description, from the brochure or catalog—also showing tuition costs—must be included with this application. **YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT THIS INFORMATION.** **Please keep copies of your paperwork.**

Course Title

Institution

Start Date End Date

Number of Credits Level of Credits (circle one): graduate undergraduate

Total Hours of Participation Tuition

Type of Program (be specific—classroom? online? other?)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you received a scholarship in a previous year? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No

Is this course part of an EdD in Educational Leadership? \_\_\_\_\_\_ Yes \_\_\_\_\_\_\_ No

If yes, do you already have your administration certificate? \_\_\_\_\_\_ Yes \_\_\_\_\_\_\_ No \_\_\_\_\_N/A

I have read the Summer Scholarship Regulations and agree to abide by them. I understand that my failure to comply may result in forfeiture of any scholarship money awarded and loss of future eligibility.

Signature

Date

**send this page and Course NAME/Description with Tuition cost to:**

Lucy Rodin

Summer Scholarship Program

GNTA — The Cottage

343 Lakeville Road

Great Neck, NY 11020

**photocopy of the course description & tuition costs must be included with this application**

**PLEASE Keep a Copy for your rEcoRDS YOU will need it for REimbursement.**

***APPLICATION DEADLINE: MAY 2— APPLICATION DEADLINE: MAY 2 — APPLICATION DEADLINE: MAY 2***